

## Job Announcement

Choir Director, Catalina United Methodist Church, Tucson, Arizona

CUMC announces an opportunity for a Choir Director for a 40-voice choir. Position includes Thursday night rehearsals and Sunday morning church services as well as occasional special events.

Job description is attached. Please contact: Pastor Mike Kerr-Osman at [Mike@catalinamethodist.org](mailto:Mike@catalinamethodist.org) for an application.

Starting date: January 2, 2025.

### CATALINA UNITED METHODIST CHURCH TUCSON, ARIZONA Job Description

#### Title

Choir Director.

#### Position Description

Choir Director for the music ministry of Catalina United Methodist Church (CUMC). Works in conjunction with the Director of Music. Part Time. Exempt

#### Qualifications

- Conducting experience required.
- Knowledge of choral literature.
- Bachelor's degree in music preferred.
- Open to various styles, traditions of music as well as music from a wide range of cultures.
- Able to perform a wide variety of music on the piano.
- Ability to work with range of accompanists and musicians.
- Experience as a team player with staff members and other volunteers.

#### Responsibilities

- Works with the Director of Music regarding the details for rehearsals and service.
- Available for occasional special non-Sunday services such as Good Friday, memorials, Christmas Eve, etc.
- The candidate must be a highly skilled working with the choir, soloists, and ensembles.
- Collaborates with Pastors and Director of Music to select music that supports preaching texts and themes.
- Ability to cultivate relationships among the choir members, church staff and members of the congregation.
- Maintains a supportive relationship with all members of church staff and congregation.
- Schedules concerts and rehearsals in collaboration with the church calendar.
- Ensures all calendared events are cleared through the Church Office.
- Secures substitute(s) for approved absences.

#### Preferred

- Able to organize and direct additional ensembles (brass, orchestra, etc.) either with or without the choir.
- Open to organizing and directing additional programs and concerts or concert series.
- Improves skills and creativity through career growth and/or active membership in professional organizations.
- The candidate stays professionally current in choral literature and is continuously learning and expanding their repertoire.

#### Personal Traits

- Dedicated to the professional creation of choral music that inspires, expands, and lifts the spirit.

- As an important leader of CUMC's music ministry, the strong candidate will be experienced, dynamic, energetic, compassionate and dedicated.
- Respects and honors musicians and choir members recognizing their multiple commitments.
- The strong candidate demonstrates flexibility and the expertise to work with others.
- The strong candidate demonstrates an ability to teach voice and choral music.
- The candidate enters the service as a participant as well as a leader and views music as a ministry.

#### Supervision

- The Director of Music directly supervises the Choir Director and both report to the Senior Pastor. They are all accountable to the Staff Parish Relations Committee.
- The Choir Director is expected to be 100% prepared each rehearsal and choir performance both mentally and musically.

#### Compensation

- The Choir Director is a salaried employee. The base salary range is 12- 14 K annually.
- Thursday (weekly) rehearsals are generally not scheduled between June and mid-August.
- The Choir Director may take up to four (4) Sundays off, approved in advance and aligned with Employee Handbook.
- The Choir Director is responsible for finding volunteer substitute conductor when away on these Sundays. CUMC pays the substitute conductor, if a volunteer is unavailable.
- The Choir Director provides personal equipment.
- The choir director is encouraged to utilize the vast library of choral music (1,500 – 1,600 anthems). Music may be purchased under the authority of the Director of Music.
- The Choir Director may utilize the church facilities for private instruction, provided this neither interferes with nor conflicts with the church programs.