

Hello Cyclovia Exhibitors and Vendors!

We are so excited to have you join us this Sunday to help create the FUN and sense of community at the twelfth Cyclovia Tucson! We appreciate your partnership and all that you do to make Tucson an incredible place to live.

Below are important details about the event – **in alphabetic order, by topic**. Please read through them carefully, there is a lot of **very important information below**.

Bike Repair & Free Helmets: Free helmets are available for youth under the age of 18 at locations marked on the [interactive route map](#). Free basic bike repair is provided by local businesses along the route. Consult the route map for locations.

Cinco for Cyclovia and Featured Activity Partners: If you are one of 25 *Featured Activity Partners* a volunteer/staff will visit your activity area prior to the start of the event to hand you a *Featured Activity Partner* yard sign, zip ties (to hang your sign from your canopy), a summary *how-to* sheet, and a bunch of sticker dots. Use the dots to cover your logo on the scavenger hunt cards when people find you, and they will find you all day long.

To participate, **people may pick up a Cinco for Cyclovia card from any info booth or the LSA Hospitality tent** (see the [interactive route map](#) for locations). When people have completed five activities in a row, or as many as they like, **they can turn in their cards for a limited edition sticker or pin at any info booth or the LSA Hospitality tent**. If they turn in the perforated tab at the bottom of the card, their names will be entered into a drawing for scooters, bikes, Cyclovia merchandise, and other prizes. Winners will be announced the week after Cyclovia and will be notified by email or the phone number they provide on the perforated tab.

A \$5 suggested donation is needed to get a sticker for the center

dot, which people can donate at each info booth or the LSA Hospitality tent, but it isn't a requirement to play. The donations are used to offset the cost of producing two Cyclovia events per year.

At the end of the event, please turn your *Featured Activity Partner* sign back in to an LSA staff or representative.

Call me if you have any questions about this, 520-891-9094.

Clean-up: Cyclovia is a leave no trace event. Event staff and volunteers go to great lengths to ensure that host communities will welcome this event back by leaving the streets cleaner than we found them. Waste and recycling containers are located at every Activity Hub, but if your activity generates a lot of waste please be prepared to dispose of your own trash or recyclables.

Roll-off waste and recycling containers for this event will be located in the Franklin Street Surface Parking lot, directly east of the Steinfeld Historic Warehouse, 101 W 6th St, and you can dispose of large amounts of waste and recycling there.

Food vendors thank you for helping keep this event zero waste by minimizing the sale of single-use disposable water bottles and by properly collecting and disposing of waste for your patrons.

Electricity: There is electricity available at the following locations and only for the following exhibitors:

- Jacomé Plaza – Joel D. Valdez Main Library
 - Closest concrete bench to Church Ave., west side of the plaza
 - **Pima County Department of Transportation**
 - **Bookman's Entertainment Exchange**
 - **Drum and Drummer**
- Santa Rosa Park
 - Furthest east ramada, between 20th and 21st Streets
- **DJ Carl Hanni** – at La Cocina
- **DJs Herm + Alias** – at a private residence. I'll be in touch

with more details.

- **DJ Aqua** – at MOCA

If you need access to electricity and you aren't listed above, contact me asap.

First Aid: is available by contacting any Cyclovia Staff (yellow shirts), TPD officers, bicycle EMTs, or Cyclovia volunteers (wearing green shirts, who will contact Cyclovia staff), and at every info booth, the TDOT booth (at Church Ave. and McCormick St.) and the LSA Hospitality tent.

In the event of an emergency, call 9-1-1 and tell the operator you are calling from the Cyclovia event.

Flyers: attached is the event flyer, please continue to send this out to participants and organizations!

Parking:

There are a variety of parking options all along the route.

- You can view suggested parking areas on the [interactive route map](#) by clicking on the *Parking* icon in the key. Be aware that both free and paid parking options are listed.
- Obey all parking restrictions in the area. City of Tucson parking restrictions will be in effect where applicable.
- You do not need to feed meters on Sundays.
- Check this guide from Park Tucson on [where to park downtown](#).
- Parking along residential streets is allowed, except where a permit is required, as signed.
- Do not block driveways and park far enough away from intersections, street signs and fire hydrants.
- Cyclovia Tucson does not provide parking passes.

Radical Self-Reliance: We encourage all exhibitors to practice

what we like to call **Radical Self-Reliance** and come prepared with the mindset that you are empowered to make your activity area GREAT!

The length and size of this event makes it impossible for support staff to be at every Activity Hub at the same time, **especially during the set up phase**. Please bring all that you need, including tables, tents (**and ensure they are properly secured**) chairs, sunscreen, snacks, water, tunes, electricity (unless otherwise arranged), zip ties, duct tape, and **bring a little extra** so you can share with your neighbors if they need it. Thanks for taking care of yourself and those around you!

For everything else, call me and I will do my best to help out no matter where I am along the route: 520-891-9094

Set-up: please arrive between 7:00-9:00am to begin set-up, if you have a more complicated set-up, or are bringing multiple tables, please arrive earlier to ensure you have enough time to be ready by 9:30am.

Barricades will begin to be placed into position anytime between 7-10am. If you arrive to an intersection that has already been barricaded, please use extreme caution maneuvering a vehicle, as pedestrians will most likely be present. Use your vehicles to unload your equipment, then remove your vehicle and park it **off the route**.

Set-up locations for your activity are on the [interactive route map](#) and are **approximate**. You should feel empowered to set up in your activity area in a way that suits you, your activity, and complements the activities provided by your neighboring organizations or vendors. Check in with your neighbors and talk with each other about access and visibility. Then have a great day, because you met someone new who rocks as much as you do!

Please do not set up your activity in such a way that blocks the flow of people traffic, but don't feel like you must set up on the sidewalk or set back deep into a park. **The action of the event**

is in the street and we encourage you to set up your activity in such a way that activates the streets. When else do we get the chance to be in the streets for a day? Take advantage and make the most of it!

If you have questions during the set up phase of the event, call me at 520-891-9094.

Time/Location: The Cyclovia Tucson route is 2.25 miles in length and runs primarily north/south. The route connects the City of South Tucson and downtown Tucson neighborhoods, businesses, and attractions. Please visit the [interactive route map](#) to see the streets affected by road closure during the event hours, **10am to 3pm**. No vehicles are allowed on the route during this time.

Water: free water is available at every info booth.

Thank you for making this event one of Tucson's biggest and most beloved, free community events. We couldn't do it without you and are grateful for your participation. Please get in touch with any questions, and have a GREAT time!

Kylie Walzak
Cyclovia Tucson Coordinator
Living Streets Alliance
520-891-9094